

Required Documents
for
SUNBURST School Enrollment:

Required School Records must be obtained from the student's current school of enrollment:

- a. **Current** student transcript reflecting all credits earned in high school (unofficial is ok)
- b. Copy of the most recent report card
- c. Current discipline and attendance records (covering the last full school year)
- d. Copy of 504 Plan (if applicable)
- e. Copy of AB exemption analysis (if applicable)

* Contact the school as soon as possible to obtain the required school records, as the **schools will be closed for Summer Break after June 15, 2020.**

Documents must be received by June 15, 2020.

* Once you have obtained your documents from your school, make a copy for yourself and scan into a pdf document (no picture attachment). E-mai the documents to Sunburstrecords6@gmail.com with your child's name on the subject line. You can also choose to mail all school required documents to our P.O. box:

Sunburst Youth Academy
11278 Los Alamitos., Suite 241
Los Alamitos, CA 90720

If you have any questions, you may call **714-796-8780**